



**Leitrim County Council**

**Housing Department**

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## **Choice Based Letting (CBL) Information Leaflet**

**A system to help people on  
Leitrim County Council's  
Social Housing Support  
waiting list express interest  
in Council Accommodation**

### **What is Choice Based Letting?**

Choice Based Letting (CBL) is a method that can be used for the allocation of Social Housing which is designed to offer more choice and involvement for applicant households in selecting a new home. Available Social Housing is let by being openly advertised, allowing qualified households to apply for available homes.

A qualified household is one which has applied for Social Housing Support and whose application has been approved or one which is already in receipt of Social Housing Support and who has applied to transfer to another form of support whose application for such transfer has been approved.

Applicants act on their own initiative to respond to advertisements and apply for dwellings which they would like to live in.

### **What Properties will be available under CBL?**

The Scheme only applies to dwellings which have been specifically designated by the Housing Authority for CBL, which are then referred to as 'bid dwellings'.

### **How are Properties Advertised?**

Available dwellings are advertised on Leitrim County Council's website @ [www.leitrimcoco.ie](http://www.leitrimcoco.ie) under *Services – Housing – Choice Based Letting*.

Notices inviting bids will be published on the first working day of any month in which a property is available.

## How can households apply for a Property which has been advertised?

Households that wish to be considered in the allocation of a bid dwelling must, within one week of the publication of the notice, apply in writing or by emailing [cbl@leitrimcoco.ie](mailto:cbl@leitrimcoco.ie)

You must place an expression of interest on a property advertised, otherwise we will not be able to consider you for the allocating of the property under Choice Based Letting.

## How are Properties Allocated?

Where more than two households of the same category / class apply for a dwelling, the decision as to who will be offered the tenancy will be based on Leitrim County Council's Allocation Scheme. However, notwithstanding this general provision, Leitrim County Council reserves the right to refuse to allocate, or defer the allocation where the Authority considers it is not in the interest of good estate management or that the person

failed to provide information which the Authority considers necessary in connection with an application for an allocation. Furthermore, when considering the allocation of a bid dwelling to a particular household, the Housing Authority shall review the Social Housing assessment carried out in respect of that household and make a fresh determination of the household's qualification for Social Housing Support.

## Why is CBL being introduced?

CBL is being introduced as a pilot scheme under the 2020/2021 Housing Programme to offer choice to consumers. It will show you available properties on offer to allow you a say in where you want to live. It has worked well elsewhere and Leitrim County Council believes it will work here too.

## I don't have access to the internet – What should I do?

If you don't have access to the internet, you are welcome to

telephone the Housing Department, our staff will be happy to help you. You can also go to your local library to use the internet.

## Refusal of an Offer of a Bid Property?

Where a household refuses a reasonable offer of the allocation of a bid dwelling, that household shall not, for the period of one year commencing on the date of such refusal, be entitled to make a further application under CBL to any Housing Authority for the allocation of a bid dwelling.



[www.leitrimcoco.ie](http://www.leitrimcoco.ie)