

Department of Rural and Community Development
Local Enhancement Programme 2024
Leitrim County Council Terms and Conditions

PLEASE READ THE FOLLOWING T&Cs CAREFULLY BEFORE COMPLETING THE APPLICATION FORM.

- The Local Enhancement Programme will support groups, particularly in disadvantaged areas, to carry out necessary repairs and improvements to their facilities and purchase equipment.
- This is a **capital** funding scheme. The scheme does not provide funding for the pay or employment of staff, or towards current 'operating' costs such as utility bills, etc.
- The activity or project must benefit the local community and relate to the Goals and objectives identified in the LECF.
- The information supplied by the applicant group /organisation must be accurate and complete.
- Inaccurate or incomplete information may lead to disqualification and/or the repayment of any grant made.
- All information provided in respect of the application for a grant will be held electronically. The Department reserves the right to publish a list of all grants awarded on its website.
- The Freedom of Information Act applies to all records held by the Department and Local Authorities, including applications received and any additional correspondence related to the application.
- The application must be signed by the Chairperson, Secretary or Treasurer of the organisation making the submission.
- It is the responsibility of each organisation to ensure that it has proper procedures and policies in place, including appropriate insurance, where relevant.
- Evidence of expenditure, receipts /invoices must be retained and provided to the LCDC, the Department of Rural and Community Development, the relevant local authority or any agent acting on their behalf if requested.
- Grant monies must be expended and drawn down from the LCDC by 04th October 2024. Photographic evidence may be required to facilitate draw down of grants.
- The Department of Rural and Community Development's contribution must be publicly acknowledged in all materials associated with the purpose of the grant, including signage.
- Generally, no third party or intermediary applications will be considered.
- Late applications will not be considered.
- All applications are to be submitted online via the Leitrim County Council Website not later than the closing date of **18/02/2024**
- Breaches of the terms and conditions of the grants scheme may result in sanctions including disbarment from future grant applications.
- Please ensure the application form is completed in full. Incomplete applications will not be considered for funding.
- In order to process your application it may be necessary for Leitrim County Council to collect personal data from you. Such information will be processed in line with the Local Authority's privacy statement which is available to view on https://www.leitrimcoco.ie/eng/your-council/data_protection_foi/privacy/leitrim-county-council-privacy-policy.html